

Payroll Administrator (m/f/d)

Stellenbeschreibung

Are you looking for a varied role with development potential in a sustainable and systemically relevant industry? Then the circular economy is the right place for you! In our innovative and family-run Büchl group of companies we offer you new career opportunities in a competent team.

Qualifikationen / Anforderungen

- Successfully completed commercial or tax training
- Several years of professional experience in a comparable position
- Sound knowledge of tax, social security and labor law
- Confident handling of DATEV/Lodas would be desirable as well as very good MS-Office knowledge
- Commitment, flexibility, ability to work in a team and reliability

Zuständigkeiten / Hauptaufgaben

- Independent processing of payroll accounting and completion of all associated tasks
- Personnel administration and support
- Collaboration in recruitment
- Support with personnel development

Leistungen der Anstellung

- An open-ended employment contract in an industry with a secure future
- Familiar working atmosphere and cooperation at eye level
- A motivated team, a well-established organization and a thorough induction
- Further training and support for your personal development
- Attractive overall package with extensive benefits such as free drinks, fresh fruit, INVG job ticket subsidies and 30 days' vacation

Arbeitgeber:

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Start Anstellung:

At the earliest possible date

Dauer der Anstellung:

unlimited

Arbeitsort:

Robert-Bosch-Straße 1-5, Ingolstadt, Bavaria, 85053, Germany